

## Job Opening

***Goodwill Industries of Southwestern Michigan provides employment, education, training, and support services to individuals and families so they can achieve self-sufficiency.***

**Our Values: Success – Collaboration – People – Positivity**

<b>Position:</b>	<b>Treasure Chest Supervisor</b>
<b>Location:</b>	<b>Treasure Chest Department – Kalamazoo, MI</b>
<b>Wage:</b>	<b>Based on Experience + Benefits (Medical, Dental, Vision, Life Insurance, PTO, and 403(b))</b>
<b>Classification:</b>	<b>Full-time Staff</b>
<b>Number of Openings:</b>	<b>1</b>
<b>Hours:</b>	<b>Monday – Friday 8:00 am – 4:30 pm, some weekends</b>
<b>Submit Applications To:</b>	<b><a href="http://www.goodwillswmi.org">www.goodwillswmi.org</a></b>

### **Job Duties:**

- Train Treasure Chest team members in the skill and pricing of collectibles, antiques, and similar items, including but not limited to glassware, jewelry, pottery, vintage and designer clothing, etc.
- Train all employees at various retail outlets on basic identification of objects for Treasure Chest sale
- Accurately describe and price goods for collectibles outlets
- Develop resources to stay current on collectible trends, including but not limited to in-house reference library, on-line research, visiting auctions, specialty shops, reading, experts in various fields, etc.
- Ensure day to day operations, including packaging and shipping of items are performed in a safe, efficient and cost-effective manner

### **Qualifications:**

Five years' experience or more pricing and valuing collectibles and antiques  
 Experience working with advertising media and a track record of success  
 Superior skill working with internet, particularly on-line sales websites such as eBay, Amazon  
 Supervisory or team leader experience  
 Proficiency in MS Office, particularly Excel and Word  
 Strong background in mathematics  
 Experience working with Agency target populations  
 High school diploma/GED  
 Daily lifting of 35 pounds, bending, twisting, reaching, squatting, fingering, speaking, listening, seeing;  
 occasional driving in regional area  
 Must pass pre-employment drug screen  
 Must pass theft-related background check  
 Must be insurable under Agency's commercial insurance policy

**Equal Opportunity Employer: Persons are recruited, hired, assigned and promoted only on the basis of job related criteria and without regard to age, ancestry, arrest record, citizenship, color, familial status, gender, gender identification, height, marital status, national origin, non-job-related disability, race, religion, sex, sexual orientation, veterans' status or weight. This includes those affected by pregnancy, childbirth or related medical condition.**



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